



Position Description: Coach Coordinator

The Modified Coach Coordinator oversees the running of the competition at the club.

They will take a lead in allocating coaches, providing support, reviewing appropriate game day behaviour and discipline for all teams. The coordinator should be qualified to a minimum level 2 AFL coaching accreditation or have access to a suitably qualified and experienced mentor coach who can assist with practical component of this position.

1. In conjunction with Registrar allocate players to teams in Competition.
2. Facilitate the Component of Team Allocation Day
3. Take the lead in timely investigating of reports/conduct issue stemming from teams
4. Make recommendations to Football Operations Committee on outcomes and proposed discipline.
5. Review coach applications and provide recommendations to Executive for appointment.
6. Set tone and standard of acceptable coaching behaviour through an enthusiastic and committed approach (others will follow).
7. Ensure accreditation of all new coaches through the AFL.
8. Check weekly fixtures to ensure teams participating in derbies have Derby Jumpers.
9. Conduct regular coaches meetings at the club, organise special guests to provide coach development.
10. Advise coaches on age-appropriate skills, drills and training techniques (or arrange for the same).
11. Liaise with District Development Officer to assist in obtaining information for providing specific feedback to club coaches.
12. Ensure all coaches are aware of and adhere to the *Codes of Conduct*. Coaches must apply *Codes of Conduct* to their players, runners, team-managers and parents. Incorporate *Codes* into Cub Coaching Philosophy.
13. Encourage coaches to foster more parental involvement in team matters (delegate roles), i.e., at training, and at match days.
14. Keep an eye on struggling teams/coaches and assist if needed.
15. Attend and present at the Trophy Presentation at year end.

The coach coordinator is a member of and reports to the Executive Committee.